

Delivery Order Process Form

客户订货程序

Please provide delivery Information :-

请提供以下送货信：

1	Delivery Address 送货地址 House No 门牌 : Block 栋 : Floor Unit Number 楼层号码 : Postal Code 邮区号码 : Building Name 建筑物名称 :		
2	Delivery Date And Timing 送货日期和时间		☐
3	Provide Photo Image For Unloading - Location Spot 提供照片指示正确下货的地点		☐
4	Provide Video Film assisting Driver For Unloading 提供视频指示正确下货的地点		☐
5	Need Driver To Call In Advance 1 Hour Before Delivery 司机需要在送货 1个钟头之前通知客户		☐
6	Need To Transfer Pallet (Material) To Contractor Small Lorry 需要把货物吊上小罗里		☐
7	For Landed House Unloading - 有地住宅卸货		
	Need Material Hoisting 货物吊起	a) Ground Floor (地面一楼)	☐
		b) 2 nd Floor (二楼)	☐
		c) 3 rd Floor (三楼)	☐
		d) Back Yard (后院)	☐

8	For Condominium Site 公寓住房： -		
	a) Please Indicate The Unloading Spot for Material 请提供正确下货地点		☐
	b) Lorry Accessible Inside Condominium For Unloading Of Material 罗里（货车）容许进入公寓下货		☐
9	Need To Apply For A Pass Or Permit For Lorry Entry To The Building or Job Site 需要申请罗里货车入境大厦，或建筑工地签证		☐
10	Night Delivery & Time 夜间送货运输		☐
11	Provide Photo Image For Night Unloading Spot (Location) 提供夜间照片指示正确下货物的地点		☐
12	Preferred delivery Time Slot	: Morning	☐
		: Afternoon	☐
		: Flexible	☐
13	Other Remark 其他备注： -		